BOARD OF DIRECTORS MEETING AGENDA

Monday, January 26, 2015 6:00 P.M.

- A. Opening Business
 - o Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members: Garrett Reichart, Luis Lara Cortes
 - Also Present:
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings The Board is requested to approve the minutes of December 2, 2014, and January 12, 2015.
 - Minutes 12-2-14 (<u>enclosure</u>) (<u>enclosure</u>)
 - Minutes 01-12-15 (<u>enclosure</u>)

BOARD ACTION:

E. Committee Reports

York School of Technology – Kelly, Representative

Recreation - Shea, Representative

PN Advisory – Daubert, Representative

<u>Meet & Discuss Professional, Classified & Administrative</u> – Engle, Chair; Daubert, Kelly

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate

<u>Lincoln Benefit Insurance Trust</u> - Wentz, Representative

<u>Legislative Liaison with Pennsylvania School Board Association</u> – Shea, Representative

Policy Committee - Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; O'Connor, Reck

<u>Building & Grounds Committee</u> - Roland, Chair; Lingg, Engle (enclosure)

Parents' Advisory Committee - Frederick

Student Board Members - Reichart, Lara Cortes

- F. Superintendent Report Dr. Scola
 - Safety Committee Award
 - Board Member Recognition

G. Personnel

1) Resignations - The Board is requested to approve the following resignations:

Substitutes:

Julie Wallis, day-to-day substitute teaching assistant and clerical worker, effective immediately.

Kimberly McCleaf, day-to-day substitute adult patrol, effective immediately.

3) Employment - The Board is requested to approve the following employment items:

Classified Employee:

Jenna Diehl, full-time personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour (enclosure).

Bonnie Stark, full-time personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour (enclosure).

4) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Clyde Fletcher, part-time custodian, uncompensated leave of absence for medical reasons, effective February 6, 2015 to approximately March 6, 2015.

5) Job Description Approval - the Board is requested to approved the following revised job descriptions:

Confidential Secretary/Accounting Clerk to the Business Manager (<u>enclosure</u>) Secretary to the Director of Human Resources (<u>enclosure</u>)

6) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Bj Frock PASBO Annual Conference Hershey, PA

March 11-13, 2015 \$ 666.50 (<u>enclosure</u>)

BOARD ACTION:

H. Curriculum

1) District Calendar - The Board is requested to approve the 2015-2016 District Calendar (enclosure).

BOARD ACTION:

2) High School Educational Planning Guide - The Board is requested to approve the 2015-2016 High School Educational Planning Guide (enclosure)

BOARD ACTION:

I. Policy

- 1) Policies The Board is requested tentative approval for the following policies:
 - 121 Field Trips
 - 231 School-Sponsored Events and Class Trips
 - 235 Student Rights and Responsibilities
 - <u>235.1</u> Surveys
 - 702.1 Memorials

BOARD ACTION:

J. Budget and Finance

1) Monthly Reports - December and Quarterly - The Board is requested to approve the following December monthly reports (enclosures)

Board Summary

Investment Report

Tax Collector

Tax Collector - Quarterly

Student Activities MS

Student Activities HS

Cafeteria - Quarterly

BOARD ACTION:

2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$926,418.89, Capital Reserve totaling \$51.00 and Cafeteria totaling \$46,841.94. Grand total \$973,311.83. (general fund) (capital reserve) (cafeteria)

BOARD ACTION:

3) Lincoln Intermediate Unit # 12 General Operating Budget 2015-2016 - The Board is requested to approve the LIU #12 General Operating Budget for the 2015-2016 school year in the amount of \$9,287,623 (7% decrease from prior year) with all district contributions of \$802,603 (1.9% increase from prior year) and Hanover Public School District contribution of \$19,540.13 (\$18,965.92 for 2014-2015) (enclosure)

BOARD ACTION:

4) Hanover Public School District General Fund Budget Resolution Index 2015-2016 - The Board is requested to approve the Act 1 Resolution indicating intent to not exceed the 2.3% increase to millage rate for the 2015-2016 budget year. (enclosure)

BOARD ACTION:

5) Real Estate and Per Capita Taxes Exonerations from Collection - Leroy Wentz - Tax Collector - The Board is requested to exonerate Leroy Wentz, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2014 to York County for collection: 2014 Real Estate Taxes to York County 344 bills \$416,219.36 (enclosure) (prior year 327 bills \$421,907.56)

2013 Real Estate Taxes to York County 4 bills \$742.74 (enclosure)

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2014 to York Adams Tax Bureau for collection:

2014 Full Per Capita/Occupational Taxes to YAEITB 2,302 bills \$45,050.00

(enclosure)

2013 Interim Per Capita/Occupational Taxes to YAEITB 549 bills \$10,830.00 (enclosure)

2012 Interim Per Capita/Occupational Taxes to YAEITB 325 bills \$6,470.00 (enclosure)

Per Capita/Occupational Taxes exonerated for indicated reason, these will NOT be turned over for collection, exempt for indicated reason: 2014 Full Per Capita/Occupational Taxes 470 bills \$8,740.00 (enclosure) 2014 Interim Per Capita/Occupational Taxes 8 bills \$160.00 (enclosure) 2013 Interim Per Capita/Occupational Taxes 344 bills \$6,880.00 (enclosure) 2012 Interim Per Capita/Occupational Taxes 230 bills \$4,600.00 (enclosure)

BOARD ACTION:

6) Deputy Tax Collector - The Board is requested to approve Kathy Beck as Deputy Tax Collector for the School District under the guidance of Leroy Wentz, Tax Collector as a result of Act 164 of 2014. (Act requires all tax collectors to appoint a deputy in case tax collector incapacitated and unable to perform duties as tax collector.)

BOARD ACTION:

7) Plan Con Documents - The Board is requested to enter into the minutes the following approved documents from Pennsylvania Department of Education: Washington Elementary School Plan Con H Project Financing (enclosure) Hanover Street Elementary School Plan Con H Project Financing (enclosure) Plan Con K: Project Refinancing - Issuance of General Obligation Note Series of 2011 to Refund General Obligation Bonds, Series of 2005 and Fund Capital Projects (enclosure)

BOARD ACTION:

8) Donation - The Board is requested to approve a donation of a piano from the Jen Smith Family to be utilized by the District music department.

BOARD ACTION:

9) Donation - The Board is requested to approve a donation of a Bacharach

Combustion Test Kit from Greg Wentz at an approximate value of \$500.00.

BOARD ACTION:

- K. Public Comment
- L. Adjournment

Next Planning Meeting - Monday, February 9, at 6:00 PM. Next Board Meeting - Monday, February 23, at 6:00 PM.